

# GGC QUICK CONTACT LIST



## Customer Care Centre Team

info@girlguides.ca

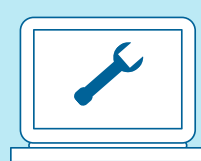
- Questions about girl registration; paper registrations, subsidy applications and reassessments, changing units, etc. Membership
- General iMIS data entry for member profiles
- General inquiries for current and potential members and parents



## User Space

on-userspace@girlguides.ca

- School board/municipal contracts
- Signing of contracts and fee payment
- All contracts need to be submitted through the **Contracts Submission Form**



## Member Zone Tech Support

membershipsystems@girlguides.ca

- All tech support related questions



## Safe Guide

safeguide@girlguides.ca

- Safe Guide administrative questions

*For Safe Guide questions related to policies, please email  
on-safeguideadviser@girlguides.ca*



## Screening Support

screening@girlguides.ca

- Police Record Check support
- Screening and placement of new members
- PRC Exemption inquiries
- Membership applications for members and non-members



## Member and Unit Support Team

memberunitsupport@girlguides.ca

- Opening and closing units (ACL approval)
- iMIS updates related to unit location, meeting day, and start/end times Unit
- space, including the procurement of unit space
- iMIS updates
- Unit Finder map updates
- Waitlist support
- Unit Guider renewal, including iMIS updates
- Providing reports on renewal status, connecting with ACLs where approvals are required
- Placement support

**Girl Guides**  
**Ontario Council**

For Guiding in Ontario and Nunavut